



GOVERNMENT OF PAKISTAN
NATIONAL ACCOUNTABILITY BUREAU
PRCS BUILDING, 197/5, DR DAUDPOTA ROAD
KARACHI CANTONMENT

SERVICES REQUIRED

National Accountability Bureau invites applications from only Pakistani Nationals for hiring of services of below mentioned expert for its regional office at Karachi under section 28(f) National Accountability Ordinance, 1999 on monthly fee payment basis (taxable as per Federal Govt policy) for a period of one year (extendable on need / performance basis) on the following criteria :-

Name of Position along-with Job Description	Educational Qualification and Experience	Maximum Age Limit	Monthly Fee (PKR)
<p>Position</p> <p>Senior Expert (Accounts / Audit) 1 Position</p> <p>Job Description</p> <ul style="list-style-type: none">• Sound understanding of laws and regulations applicable to the petroleum industry in Pakistan.• Collection and extraction of relevant data from financial records including management accounts, internal and external audit reports.• Interpret the data collected by using forensic and data analytics techniques and tools.• Identify, analyze and interpret the trends / patterns in the complex financial and non-financial data / information.• Verification of the production / refining and sales volumes in line with the applicable regulations.• Analysis of relevant documentation vis-à-vis regulatory policy & prices.• Prepare financial and forensic reports based on the findings.• Appear and testify in the judicial proceedings for the findings / reports.• Any other task / responsibility assigned by the authority.• Must be capable of working independently and to complete the assigned tasks and responsibilities.	<ul style="list-style-type: none">• Chartered Accountant (ACA/FCA) <p>OR</p> <p>ACCA (along with CFE certification is preferable).</p> <ul style="list-style-type: none">• Twenty (20) years' experience in the audit / forensic accounting role.• Proficiency in different ERP Systems (including SAP and Oracle) and MS Office.• Chartered Accountant having sufficient / extensive field experience of petroleum sector will be given preference.	65 years	Rs.185,000

Important Notes

- a. Educational Qualification and Experience shall be counted / examined as on the closing date for receipt of applications.
- b. Only shortlisted candidates shall be called for interview, after scrutiny of applications.
- c. Candidates with higher / Additional educational qualification and experience can be preferred.
- d. Hiring will be governed by the terms of services hiring contract.
- e. Candidates possessing dual / foreign nationality are not eligible to apply.
- f. No TA/DA will be admissible for appearing in interview.
- g. Final selection will be subject to Security Clearance.
- h. The candidates will be disqualified if any false / incorrect information is provided.
- i. Applications as per given format can be forwarded to the undersigned through post within 15 days of publication of this advertisement.

Addl. Director (Admn)
NAB Karachi

APPLICATION FORM

POSITION APPLIED :

Paste your recent passport size Photograph with gum

- 1. Name of Applicant:
- 2. Father's Name:
- 3. CNIC No: Date of Birth: Age:
- 4. Postal Address:
- 5. Domicile:
- 6. Contact No (Line/Mobile):
- 7. E-mail Address:
- 8. Are you Dual / Foreign National : YES NO
- 9. Details:-

a. Academic Qualification

S#	Degree/Certificates/ Courses	Division/ Grade /CGPA	Year of Passing	Name of Board/ University/Institute
1.				
2.				
3.				

b. Experience / Employment Record

S#	Organization / Employer Name	Job Title	Job Duration		Remarks (if any)
			From	To	
1.					
2.					
3.					

10. Total experience as on closing date of applications Year Month Days

Signature of Applicant

Date